



Fastmarkets Dashboard
User Guide

Newsletters

V2.1.8526

17th Nov 2021



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INTRODUCTION

You can create a curated newsletter containing prices and news from the Dashboard Market page, based on the options you select.

You may wish to receive prices and news in a newsletter format, primarily in PDF format, in line with our legacy services, including the Fastmarkets AMM Daily PDF and the Fastmarkets MB Daily PDF.

The Newsletters functionality within the Dashboard allows you to:

- Receive prices and/or news content in an easy to digest format with very little effort to customise or search and configure
- Easily flip through news articles without the need to use separate pages on a screen
- Ability to have a shared ledger with counterparts on a contract, both seeing the same presentation of prices for a given date on a Fastmarkets branded document
- View an archive of past newsletters from October 2020 onwards

However, to get the most value from the Fastmarkets Dashboard service it is always recommended to set up your own Workspaces and alerts to zone in on the most relevant content for you.

NEWSLETTER CONTENT

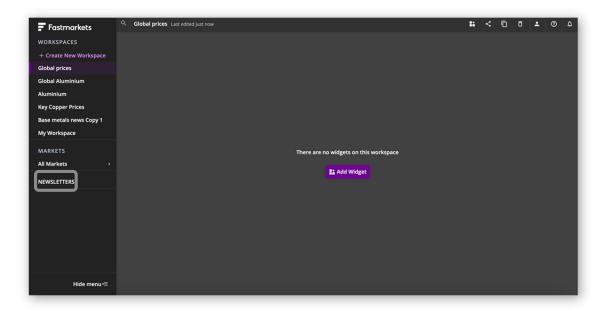
The newsletters can be delivered to your email inbox on a daily or weekly basis and contain news, prices or both via pdf or just as an email. The newsletters are accessible to you based on your access:

- Newsletters may contain prices and news which will require access to both
- Newsletters based on End-use market pages can include price data and news across several core markets. To subscribe to these newsletters, you will need access to all prices and at least one news service.
- o Newsletters that contain news will require access to at least one news service
- If your level of access provides news only you will only be able to subscribe and view newsletters containing news
- If your level of access provides only prices you will only be able to subscribe and view newsletters containing prices

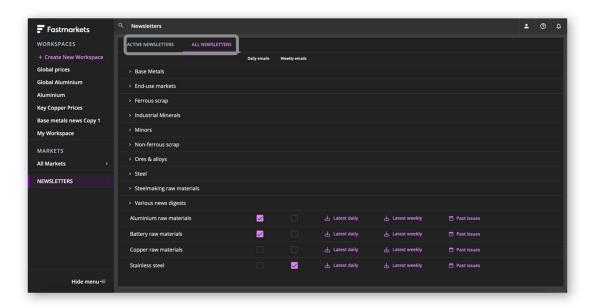


ACCESS NEWSLETTERS IN THE DASHBOARD

Click on NEWSLETTERS on the left-hand navigation menu of the worksheet.



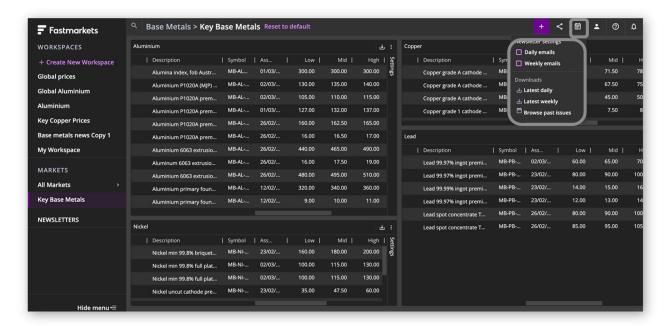
The Newsletter section has two tabs, Active Newsletters and All Newsletters. When you pick which newsletters you want to see from the All Newsletters tab, they appear in your Active Newsletters tab.





Clicking on a group such as 'Base Metals' displays all relevant newsletters within that group. You can choose the frequency of the digests you want to receive by ticking the Daily or Weekly emails. Alternatively, you can click the Latest daily or Latest Weekly links to download the newest published version of each.

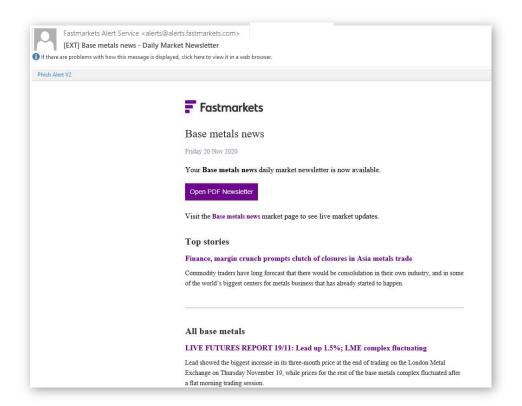
Newsletters can also be accessed from the Market Pages. From any of the Market Pages, click the Newsletters menu in the top right corner. The dropdown allows you to choose between Daily or Weekly newsletters of the markets page you are viewing, or to download the latest publication.



RECEIVE NEWSLETTER EMAIL ALERTS

The newsletters email alert contains the headline and a summary of the articles plus pricing tables with actual prices and monthly averages for that commodity or market. The weekly newsletters contain all the news stories from that week, based on the Market Page which generates the newsletter. When you click on a headline it will open the price details in the dashboard.





Within the email is the link 'Open PDF Newsletter.' This allows you to download the PDF version. However, you need to be logged into the Fastmarkets Dashboard to be able to download it.

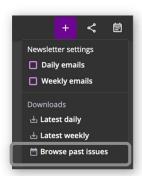






The newsletters include Top News Stories followed by all other news articles in full within the Market Page and then the pricing tables. The content will follow the order of the News and Multi Price Table widgets contained in the Market Page.

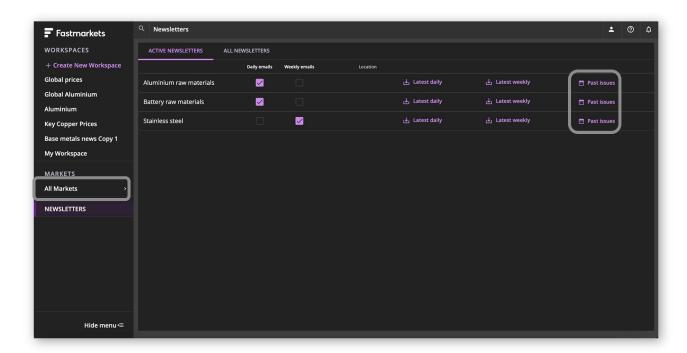
BROWSE NEWSLETTER PAST ISSUES



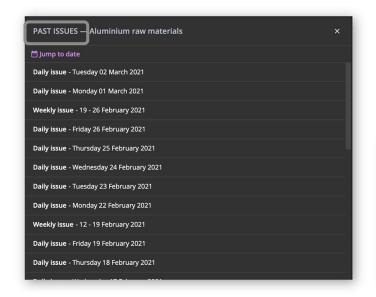
Past newsletters are also available, going back to when newsletters were launched on 6 October 2020. Click the Newsletters menu at the top right of a Market Page and from the dropdown, choose Browse past issues.

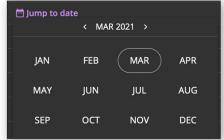
You can also access past newsletters by clicking on the NEWSLETTERS on the left side menu of the dashboard. This opens the newsletters section and displays newsletters that are already subscribed to. The final column shows a link to Past issues of the newsletters.





The Past Issues window opens and allows you to choose a past issue of the newsletter either by scrolling through the dates, or click on Jump to Date to access a specific date.

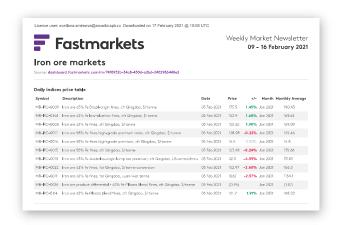






The past newsletters are in pdf format and contain the physical prices and the monthly averages. The Month column next to it shows the month which the average rice relates to.

Please note, you can only access past newsletters that are already included in your subscription.



FURTHER HELP

If after reading these instructions you have further questions about how to use the Fastmarkets Dashboard, please contact our Customer Success teams or for access/order queries our Client Services team:

Europe, Middle East and Africa: +44 20 3855 5581

> Asia: +65 31 633 458

Americas: +1 708 329 2641

Customer Success Email: customersuccess@fastmarkets.com

Client Services Email: client.services@fastmarkets.com